



INTEROFFICE MEMORANDUM

To: Audit Committee

From: Mary Hom
Chief Risk Officer

Date: September 20, 2023

Re: Audit Plan – Fourth Quarter 2023

The proposed projects for the fourth quarter of 2023 are as follows:

- Petty Cash (assurance)
- Employee Expenses (assurance)
- President's Office Expenses (assurance)
- Investments (continuous monitoring)
- Annual Risk Assessment

Action by Members of the Audit Committee:

The Members of the Audit Committee are requested to approve the Fourth Quarter 2023 Audit Plan.